GOVERNMENT OF WEST BENGAL

WATER RESOURCE INVESTIGATION & DEVELOPMENT DEPARTMENT

REPAIRING OF PUMP HOUSE & WTA AT DIFFERENT RLI SCHEME UNDER A.E.(A.M.) BANKURA-II(A.M.) SUB-DIVISION

LOCAL COMPETITIVE BIDDING

TENDER NOTICE NO. – 03 / MTN OF 2013-2014

Last date of receiving application : 02.12.2013 upto 15.00 Hours
Last date of purchasing of tender documents : 09.12.2013 upto 15.00 Hours
Receiving date of tender documents : 16.12.2013 upto 14.00 Hours
Opening date of tender documents : 16.12.2013 at 15.00 Hours.

Time of completion : Within 30 (thirty) days

INVITED BY

Assistant Engineer (Agri.Mech)
Bankura-II (Agri.Mech)Sub- Division
Administrative Buildings Ground Floor
Pranabananda Pally, Kenduadihi, Bankura.
West Bengal
NOTICE INVITING TENDER NO. 03 / MTN OF 2013-2014 OF ASSISTANT ENGINEER (AGRI.MECH) BANKURA-II (AGRI.MECH) SUB- DIVISION, BANKURA

1. **INVITATION.**

Separate sealed tenders in W.B. Form No.2911(i)/(ii) for each group are invited by the Assistant Engineer (Agri.Mech) Bankura-II (Agri.Mech) Sub-Division, Bankura on behalf of the Governor of West Bengal, from the bonafide Agencies with sound technical and financial capabilities and having experience in Repairing work of pump house & pipeline in RLI / DTFW Schemes in any government Department/Government Undertaking/Semi-government organization, for Govt. owned Major R.L.I. Scheme under MTN Programme as detailed below, in the district of Bankura.

<table>
<thead>
<tr>
<th>Gr. No.</th>
<th>Name of The Work</th>
<th>Total Estimated cost in Rs.</th>
<th>Price of Tender documents in Rs.</th>
<th>Token earnest Money In Rs.</th>
<th>Time of completion in days</th>
</tr>
</thead>
<tbody>
<tr>
<td>A.</td>
<td>Repairing of WTA at GAMIDYA Major R.L.I. Scheme under Onda Block.</td>
<td>53194.00</td>
<td>255.00</td>
<td>1300.00</td>
<td>30 days</td>
</tr>
<tr>
<td>B.</td>
<td>Repairing of WTA at CHAKRASOLE – II Major R.L.I. Scheme under Simlapal Block.</td>
<td>54484.00</td>
<td>255.00</td>
<td>1400.00</td>
<td>30 days</td>
</tr>
<tr>
<td>C.</td>
<td>Construction of Stair Case for Pump House of Botkula Major R.L.I. scheme under Indpur Block.</td>
<td>44959.00</td>
<td>255.00</td>
<td>1100.00</td>
<td>30 days</td>
</tr>
<tr>
<td>D.</td>
<td>Construction of Pump House protection wall of Susunia Major R.L.I. scheme under Taldangra Block.</td>
<td>65875.00</td>
<td>255.00</td>
<td>1600.00</td>
<td>30 days</td>
</tr>
<tr>
<td>E.</td>
<td>Repairing of Pump House Bonkata – I Major R.L.I. Scheme under Indpur Block.</td>
<td>61360.00</td>
<td>255.00</td>
<td>1500.00</td>
<td>30 days</td>
</tr>
</tbody>
</table>

2. **PURCHASE OF TENDER DOCUMENTS.**

Each tenderer shall have to submit application for purchase of tender documents to the Tender Inviting authority upto **02.12.2013** between **11.30** hours to **15.00** hours on any working days. At the time of application all the attested copies of valid documents related for participation to the said tender such as Trade License, PAN Card I.T. Return, VAT, VAT Return, Professional Tax Clearance Challan, Credential certificate etc. are required.

The complete set of tender documents including W.B. Form No. 2911(i)/(ii) may be purchased by any agency on payment of non-refundable cost mentioned above for each group in cash from the office of the Executive Engineer (A.M) Bankura (A.M) Division upto **09.12.2013** Between **11.30** hours to **15.00** hours on any working day, personally or through authorized representative. Request for purchase of tender documents by any other means shall not be entertained. Tender documents are not transferable.

3. **SUBMISSION OF TENDER**

Each tenderer shall submit the tender consisting of full set of documents & Earnest money duly filled up, in a sealed envelope. The sealed envelope addressed to the Tender inviting Authority shall be superscribed with the following :-

- **a)** Name of Work :
- **b)** N.I.T. No. : **03** / MTN of 2013-2014
- **c)** Group No. : 
- **d)** Name and address of the Tenderer :

The sealed envelope containing the tender documents shall be dropped in the tender box in the office of the Assistant Engineer (A.M) Bankura-II (A.M) Sub- Division, Bankura on **16.12.2013** upto **2.00** P.M.

4. **TIME SCHEDULE FOR SALE, SUBMISSION AND OPENING OF TENDER DOCUMENTS.**

- **Last date of application for receiving tender documents** : **02.12.2013** upto **15.00** Hours
- **Last date Selling of tender documents** : **09.12.2013** upto **15.00** Hours
- **Date and time of receiving tender documents** : **16.12.2013** upto **14.00** Hours
- **Date and time of opening of tender documents** : **16.12.2013** at **15.00** Hours.

Tenders will be opened by Assistant Engineer (A.M) Bankura-II (A.M) Sub- Division, Bankura or his authorized representative in presence of tenderers or their authorized representatives who may like to be present.
5. **EARNEST MONEY DEPOSIT**:
Stipulated Earnest money to be deposited along with the tender shall be as indicated above against the respective group and shall be in favour of Executive Engineer (A.M) Bankura (A.M) Division, Bankura in any of the following forms :-
   a) A receipted Challan from Government Treasury
   b) A demand Draft on any scheduled Indian Bank approved by Reserve Bank of India.
   c) Bankers Cheque/ Call Deposit/ Pay order on any scheduled Indian bank approved by Reserve Bank of India with validity period clearly noted on the same.

In no case the validity period shall be less than 170 days from the date of opening of the tender, failing which, the tender shall not be considered and shall be treated as cancelled.

Neither any previous earnest money deposit, if any, will be adjusted against the present tender nor any such request will be entertained. No interest on the deposited earnest money will be allowed.

6. **LANGUAGE OF TENDER**
The tender documents shall be filled in English. All literatures and correspondences in connection with the tender shall be in English.

7. **TENDER VALIDITY PERIOD**
The tender shall be valid for 24(twenty four) months from the date of opening of tender.

8. **CONTRACT AWARD**
The award of contract shall normally be made within one month from the date of opening of the tender to the lowest evaluated responsive Tenderer.

9. **OTHERS**
The tender notice, along with terms and conditions and other documents to be issued with the tender documents along with addendum and corrigendum if any shall form part and parcel of the tender.

Acceptance of the lowest tender is not obligatory and the tendering authority reserves the right to accept or to reject any or all the tenders without showing any reason whatsoever.

10. **TENDER INVITING AUTHORITY**
Assistant Engineer (A.M) Bankura-II (A.M) Sub-Division, Bankura at Administrative building, Pranabananda Pally, P.O.- Kenduadihi, Bankura.

   Assistant Engineer (Agri-Mech)
   Bankura-II (Agri-Mech) Sub-Division
   Bankura

Memo.No. ________________  Dated, Bankura, the ________________

Copy forwarded for information and necessary action as per memorandum No. 296 (61)-CS/2012 dtd. 18.04.2012 of Chief Secretary, Govt. of W.B. and No. 5400-F (Y) dtd. 25.06.12 of Finance Deptt., Audit Branch, Govt. of West Bengal to:

1. The Director of Information and Cultural Affairs (I & CA), Writers’ Buildings, Kolkata-700 001. Brief Referral advertisement is enclosed with the Tender. He is requested to send one copy of News Paper for smooth completion of the tender and for file maintenance of the office of the undersigned.
3. The District Magistrate, Bankura. He is requested to circulate the tender through official website of Administrative department.
4. The District Information & Cultural Officer, Bankura. Brief Referral advertisement is enclosed with the Tender. He is requested to sent one copy of News Paper for smooth completion of the tender and for file maintenance of the office of the undersigned.
5. The Executive Engineer (A.M) Bankura (A.M) Division, Bankura
7. Account Section of this office.
8. Notice Board of this Office.

   Assistant Engineer (Agri-Mech)
   Bankura-II (Agri-Mech) Sub-Division
   Bankura

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GENERAL TERMS AND CONDITIONS OF TENDER FOR REPAIRING OF W.T.A. & PUMP HOUSE OF GOVT. OWNED MAJOR R.L.I. SCHEME.

1.0 Preparation of Tender

1.1 Special Attention of Tenderers

The Tenders shall have to be submitted strictly in prescribed manner along with all required information and documents. Otherwise the tender are liable to be rejected. Accordingly the tenders are requested to read the entire tender documents carefully and prepare the tenders strictly as per instructions and furnish all stipulated information and documents.

1.2 Set of Tender for Each Group

The Set of tender to be submitted shall consist of the following: -

i) West Bengal Form No. 2911(ii)
ii) Tender documents consisting of Cover Page & Page 1 to 6
a) Notice Inviting Tender
b) General Terms and conditions
c) Special Terms and conditions
d) Abridged Notice
iii) Schedule of rate for the work
iv) Drawing if any
v) Stipulated Earnest Money in prescribed manner
vi) Corrigenda / Addenda if any.

1.3 General Guidelines

i) The tender document consisting of the papers listed in serial 1.2 above along with other relevant papers including corrigenda/addenda if any will be considered as part and parcel of the contract.

ii) Invitation of this tender shall under no circumstances create any legal or otherwise in favour of the tenderer in case the tender is closed, withdrawn or cancelled before awarding the contract nor shall the inviting authority be liable to explain the reason of such closure withdrawal or cancellation of the tender.

iii) Cancellation of any document such as power of attorney, partnership deed etc. should be communicated forthwith by the tenderer in writing failing which this department shall have no responsibility or liability for any action taken on the strength of the said document.

iv) Any tender containing vague and indefinite expressions and conditions put forth by the tenderer and not conforming to the tender clauses appearing in the tender shall be rejected.

v) If any tenderer deliberately furnishes wrong information or suppresses any material fact/s or creates false circumstances in his tender for qualifying, this department reserves the right to reject such tender at any stage even after the acceptance of the tender or even after awarding the work order in his favour.

vi) No tender shall be considered for evaluation unless accompanied by adequate information on the tender’s qualifying criteria.

vii) While tenders are under consideration, tenderers and their representatives or other interested parties shall be debarred by any means, from contraction any person/s, or representative/s of the tender inviting authority. The tender inviting authority if necessary may request for clarification of tenders in writing.

viii) If the tenderer/s expires/expire after submission of his/their tender or after the acceptance of his/their tender, the Department shall deem such tender as cancelled unless the firm retains its character.

1.4 Instructions

i) The rate shall be quoted in percentage above, less or at per of the schedule of rates in specified places in WB Form No. 2911(ii) and the schedule of rate.

ii) All pages of the tender documents shall be signed in blue ink with rubber stamp at the bottom of the pages as taken of acceptance of all terms and conditions.

iii) The tender documents shall be filled up in ink or typed without interlineations, alterations or modifications and shall contain all the required information.

iv) All corrections/modifications if any during filling up shall be crossed with a single line and signed.

v) All the credentials submitted with the application shall be legible. Serially numbered and attested.

vi) No pages shall be removed from the tender documents.

vii) If the tender is made by an individual it shall be signed by the individual in his full name and current address over rubber stamp.

viii) If the tender is made by a proprietary firm, it shall be signed by the proprietor in his full name of his firm with its current address over rubber stamp. If the tender is made by a firm in partnership, it shall be signed by all the of the firm in their full names and current address or by a partner holding the power of attorney for the firm for signing the tender in which case a certified copy of the power of attorney/partnership deed shall accompany the tender, all over the corresponding rubber stamp.

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ix) If the tender is made by a limited company or a limited corporation it shall be signed by a duly authorized person holding the power of attorney for signing the tender in which case a certified copy of power of attorney shall accompany the tender. Such limited company or corporation may be required to furnish satisfactory evidence of its existence before the contract is awarded.

x) All witness and sureties shall be person of status and probity and their full names, occupations, addresses shall be stated below their signatures.

xi) All signatures in the tender documents shall be dated.

xii) Any tender paper not duly completed is liable to be rejected.

2.0 Earnest Money

2.1 Deposition of Earnest Money
The requisite Earnest Money as detailed in N.I.T. No. 03 / MTN of 2013-2014 of Assistant Engineer (A.M) Bankura-II (A.M) Sub-Division, Bankura shall invariably be deposited with the tender in prescribed manner, failing which the tender shall be rejected.

2.2. Refund of Earnest Money Deposit
The Earnest Money deposited against the tender is refundable to the unsuccessful tenderer on finalization of the tender. In case of successful tenderer, the Earnest Money Deposit shall be released after execution of formal agreement with necessary deposition of security for performance. No interest on Earnest Money and security Deposit shall be paid by the Department.

2.3 Forfeiture of Earnest Money deposit
The Earnest Money Deposit is liable for forfeiture in the event of:

a) Withdrawal of offer while the offer is under consideration during the validity period.

b) Non-execution of agreement within stipulated time.

c) Any unilateral revision in respect of offer mode by the tenderer during the validity period.

3.0 Documents in Supporting
Documents regarding Trade License, VAT/ VAT return, PAN Card, I.T. return and Professional Tax Clearance Challan, Credential certificate same in nature should be furnished by the tenderer when submit the Application for purchase of tender documents.

4.0 Qualifying Criteria
i) Earnest Money - The tenderer shall have to enclose requisite earnest money with the tender in prescribed manner failing which the tender shall be rejected.

ii) Credential - The tenderer shall submit copy of execution / Payment Certificate same in nature, otherwise no tender paper shall be issued.

iii) The agency should possess Electrical license / Electrical supervisor as staff.

5.0 Contract Award:
Award shall normally be made to the tenderer who fulfills all the terms and conditions as well as meets the minimum qualifying standards of technical capability and financial resources stipulated in the tender and whose tender is determined to be the lowest evaluated responsive tender.

A letter of acceptance shall be issued to the lowest evaluated responsive tenderer.

6.0 Execution of Agreement
The Successful tenderer shall execute agreement with the Executive Engineer (A.M) Bankura (A.M) Division within 10(ten) days from the date of issue of acceptance letter. The agreement shall be made in duplicate in W.B. Form No. 2911(i)/(ii) after purchasing duplicate set of tender documents form the office of the Executive Engineer (A.M) Bankura (A.M) Division on payment of stipulated charges in cash and depositing 2% of the order value as security for performance in any of the following forms:-

a) Demand Draft in favour of the said Executive Engineer, Drawn on any scheduled bank approved by Reserve Bank of India.

b) Banker’s Cheque/Call Deposit/Pay order on any scheduled bank approved by Reserve Bank of India, with validity period clearly noted, on such documents and in no case the period of validity shall be less than 170 days.

Failure to execute the agreement within stipulated time and prescribed manner shall result in cancellation of the offer of acceptance and forfeiture of Earnest Money.

In addition to the Security of performance deposited with at the time agreement, 8% of the bill value shall be deducted from the bills so as to retain 10% of the order value as Security Deposit to be released after expiry of security period.

7.0 Technical Guidelines
The work shall be executed strictly according to the technical guidelines stipulated in the Special Terms and Conditions attached.

8.0 The successful Agencies are to abide by the G.O. No. 795-I.M. dtd. 01.09.2009 regarding Safety & welfare measures, Payment of 1% Cess, provident fund, minimums wages act to his employed workers. 1% Cess deducted from the progressive bill as per Labour Contract Rule. If valid VAT registration produced 2% S.T. shall be deducted, other wise 4% S.T. shall be deducted.

Assistant Engineer (Agri-Mech)
Bankura-II (Agri-Mech) Sub-Division
Bankura

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SPECIAL TERMS AND CONDITIONS OF TENDER FOR REPAIRING OF W.T.A. & PUMP HOUSE IN GOVT. OWNED MAJOR R.L.I. SCHEME

1. Notwithstanding anything contrary to the conditions laid down in WB Form No. 2911(i)/(ii) the following terms and conditions shall apply for execution of the work under this contract.

2. No claim out of typing, printing, arithmetical and/or clerical mistakes any where in the tender shall be entertained.

3. In case of confusion over any clause/terms/conditions of the tender decision of Superintendent Engineer (A-M) Midnapore (A-M) Circle, shall be final and binding.

4. The site of work may be changed within the District under special circumstances for which no extra claim will be entertained.

5. The rates are inclusive of all necessary expenditures to cover all incidental factors like location, condition and approachability of the site. No extra claim on any ground of damaged road, unfavorable site condition etc. shall be entertained.

6. No claim for any idle labour will be entertained under any circumstances.

7. No escalation of rates within the validity period of the tender shall be entertained under any circumstances.

8. The exact location of the site for execution of the works will be shown and handed over to the contractor by the Engineer-in-Charge or his authorized representative. After completion of the work of the site will be taken over by the Assistant Engineer.

9. Time is the essence of the contract and the contractor shall have to put in full endeavor to maintain the target schedule by arranging adequate labour force and timely supply of construction materials for completion of the work within the stipulated completion period. Under normal circumstances no extension of time shall be allowed.

10. Immediately after taking over the site, the contractor shall inform the Engineer-in-Charge, about the work programme in writing.

11. The work shall be carried out strictly according to the tendered schedule of work and specification laid down therein. No extra or supplementary item of work shall be taken up nor shall any deviation from scheduled specification or drawing be made without prior written approval of the Engineer-in-Charge.

12. The mode of execution of all construction of work and mode of measurement shall be as laid down in the current PWD scheduled of the District if not otherwise mentioned in this contract.

13. The workmanship and finishing of the work should be of first class up to the entire satisfaction of the Engineer-in-Charge.

14. The contractor shall supply necessary labour (skilled and unskilled) as well as proper construction equipments including tools and plants for execution of the work.

15. All provisions of labour laws including all amendments thereof shall be strictly followed by the contractor for execution of the work under this contract.

16. Contractor shall make necessary arrangement for water required for construction and for drinking purpose of his labour force including accommodation of the workers at the site at his own cost.

17. The Department shall not issue any cement and/or steel required for work. All construction materials like cement, sand, bricks, stone chips steel for reinforcements etc. shall be supplied by the contractor for use in the work and shall be of best quality and up to the full satisfaction of the Engineer-in-Charge. The material after being brought to the site shall be stacked properly for approval of the Engineer-in-Charge before use. All rejected materials whatsoever shall be removed from the site within 48 (forty eight) hours of such rejection. Otherwise the Department shall arrange to dispose of these rejected materials through auction.

18. The contractor shall maintain a site register having duplicate pages serially machine numbered at site.

19. Immediately after taking the layout of the work, the contractor shall submit indent of departmental materials to be issued for the works, to be the Engineer-in-Charge. The contractor shall check all departmental materials issued to him from the departmental store before transporting those to the work site. No complain about defects/shortage of departmental materials shall be entertained after those have been transported to site.

The contractor shall have to arrange proper storing of these departmental materials at site up to full satisfaction of Engineer-in-Charge and the Engineer-in-Charge or his authorized representative shall be provided access to the site store at all times for checking. In case of damage or less of any departmental material from site the cost of the same shall be recovered from the bill of the contractor at double the issue rate.

20. After completion of the work excess materials if any supplied departmentally shall be returned to the departmental stores in good conditions free of cost. Otherwise, cost of unreturned excess departmental materials shall be recovered from the contractor’s bill. In case of any loss or damage of the departmental material issued to the contractor’s bill at double issue etc.

21. Final Payment will be made only after test results satisfactory.

22. Security deposit will be admissible for refund after six months from the date of satisfactory completion of works. Any defect arising during the period regarding construction (including leakages) will have to be rectified by the contractor at his own cost. Availability of Fund on that head, the payment will be made subject to completion of the work.

23. The Contractor / Firm shall be responsible for the defect liability period preferably for three years and in no case less than two years no sooner the projects are Commissioned / Completed.
Government of West Bengal  
Office of the Assistant Engineer (Agri.Mech)  
Bankura - II (Agri.Mech) Sub-Division  
Bankura.

**BRIEF REFERRAL ADVERTISEMENT**

**TENDER NOTICE No. 03 / MTN of 2013-2014 of A.E.(A.M) Bankura-II (A.M) Sub-Division**

Sealed tenders for each Group are invited by the undersigned from bonafide & experienced Agencies for repairing of pump house & pipe line of different R.L.I. Scheme in Bankura-II(A.M.)S/D. Last date of receiving application 02.12.2013 for details please contact the office of the undersigned.

<table>
<thead>
<tr>
<th>Name of Work :-</th>
<th>Repairing of Pump House &amp; WTA of Different RLI Scheme under Bankura-II(A.M.)S/D.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Location :-</td>
<td>At The Different RLI Site.</td>
</tr>
<tr>
<td>Last Date of Application:-</td>
<td>02.12.2013</td>
</tr>
</tbody>
</table>
| Name of Website:- | i) nrdmsbankura.org  
ii) Bankura.nic.in                                                                  |
| For any details please contact:- | A.E.(A.M)  
Bankura-II (A.M)S/D.  
W.R.I.D.D.  
Administrative Buildings, Pranabananda Pally, P.O.- Kenduadihi, Dt. – Bankura. |

Assistant Engineer (Agri-Mech)  
Bankura-II (Agri-Mech) Sub-Division  
Bankura